



School-Based Open Circle Coach Institute

Overview

This program, formerly called “Experienced Consulting Teacher Program,” further develops coaching and leadership for Open Circle and social and emotional learning (SEL) in your school community.

Participants support 1-3 colleagues as they implement the *Open Circle Curriculum* for the first time. They also provide support to help integrate and sustain SEL and Open Circle in their broader school community. Through this one-day institute, participants deepen their skills and knowledge as a coach and leader in their school. They practice their coaching skills in a protected environment among colleagues, learn about the latest research in the field of SEL, identify their school’s SEL needs, and discuss their successes and challenges as coaches and educators.

Coaches receive their first three-year certification through the School-Based Open Circle Coach Training, and this institute certifies coaches for an additional three years. Coaches are invited to attend the institute annually as we present new content each year.

Participation in this program includes:

- One 7-hour training day
- 7 Professional Development Points
- Updates to the *Open Circle Coach’s Manual*
- School-Based Open Circle Coach certification for three years.

Who Should Attend

The program is designed for educators who have completed the School-Based Open Circle Coach Training.

Fee:

- \$225*
- **Special offer: \$170 for first certification of Consulting Teachers (25% off!)**

*Core Program participants receive a discounted training fee of \$700 if they are supported by a certified School-Based Open Circle Coach who has signed a 2010-2011 coaching agreement.

Use form on reverse to register. Contact info@open-circle.org or 781-283-3277 with questions about this program or the status of your registration.

Why recertify as a School-Based Open Circle Coach?

- Save \$225 each year on every Core Program registration (some restrictions may apply)
- Continue to develop broad leadership for Open Circle in your school
- Support implementation of the *Open Circle Curriculum* internally
- Increase collaboration among staff members, building a stronger adult community



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School-Based Open Circle Coach Expectations

Participants are expected to:

- Model an Open Circle meeting for up to three teachers training in the Core Program for the first time and visit their classrooms twice during the year for peer coaching.
- Arrange biannual meetings and activities to energize and connect colleagues using Open Circle.
- Provide on-going, informal support to all teachers implementing Open Circle in the school.
- Act as liaison between their school community and Open Circle.
- Submit a coaching agreement to Open Circle every year they plan to provide coaching to their colleagues
- If desired, earn recertification as a School-Based Open Circle Coach every three years to continue coaching colleagues.

Example Timeline for School-Based Open Circle Coaches in 2010-2011

July 27, 2010 OR October 15, 2010

Earn 3-year certification at the Institute at the Wellesley College Club
8:00 a.m. - 3:00 p.m.

September 2010

If any colleagues are participating in the Core Program this year, submit coaching agreement to Open Circle. On this agreement, identify up to three of these people as colleagues you'll be coaching.

October-November 2010

Arrange for teachers training in the Core Program for the first time to watch an Open Circle lesson facilitated by you or another experienced Open Circle facilitator. Arrange fall meeting for teachers in your building using the *Open Circle Curriculum*.

November-December 2010

Visit newly trained teachers as they facilitate Open Circle meetings to help them reflect on their practice.

March 2011

Arrange spring meeting for all teachers in your building using the *Open Circle Curriculum*.

April-May 2011

Visit newly trained teachers as they facilitate Open Circle meetings to help them reflect on their practice. Send coaching log to Open Circle.



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2010-2011 Registration Form

1. Provide contact information*

Full Name (as you'd like it to appear on nametag) _____

Work Email Address _____

Role/Title _____ K 1 2 3 4 5
Grade (circle one)

Home Email Address _____

School Name _____

Home Street Address _____

School Street Address _____

Home Town, State, Zip _____

School Town, State, Zip _____

() _____

School Phone Number _____

Home or Cell Phone Number _____

I do not want to receive the Open Circle E-Newsletter

I have read and understand the certification requirements, coaching commitment and expectations of a School-Based Open Circle Coach as outlined on pages 1-2 of this registration packet.

**Open Circle is committed to protecting your privacy. We collect contact information to register you for this training and to send you information related to Open Circle. We do not disclose this information to outside parties.*

X
Signature (required) _____

2. Check all sessions for which you are available

All trainings are from 8:00 a.m. – 3:00 p.m.

Wellesley, Massachusetts

Wellesley College Club at Wellesley College

July 27, 2010

October 15, 2010

3. Indicate method of \$170 payment

Check (payable to Open Circle) # _____

Purchase Order # _____

This registration is part of a program package

4. List up to 3 colleagues you'll coach in 2010-2011*

Name _____

Name _____

Name _____

If the colleagues you will coach have not yet been determined, please write "TBD" on the lines to the left. Once you know who you will coach, send their names to us so we can apply the discounted Core Program fee of \$700.

*Discounted Core Program fee for each of these 3 colleagues is \$700

Registration Deadline

The deadline to register is two weeks prior to each session. Training sessions fill quickly, so we encourage you to register early.

Session Assignment and Confirmation

We will assign you to a session and send you a confirmation email with training details at least 2 weeks prior to your training date.

Cancellations and Session Changes

Registrants who cancel or request a session change less than 10 business days before any training will be charged a \$75 fee. Failure to notify us of cancellation will result in forfeiture of entire registration fee.

Questions?

call 781-283-3277

email info@open-circle.org

web www.open-circle.org

Send all forms and payment by fax at 781-283-3717 or mail:

Open Circle Registration

Wellesley Centers for Women-STC, Wellesley College, 106 Central Street

Wellesley, MA 02481-8203