



open circle®

getting to the heart of learning



**Coach Institute**

### Overview

This program further develops coaching and leadership for Open Circle and social and emotional learning (SEL) in your school community. Participants fulfill the coaching component of the Core Program for 1-3 colleagues implementing the *Open Circle Curriculum* for the first time.

Participants are expected to:

- Model an Open Circle Meeting for up to three teachers participating in the Core Program and visit their classrooms twice during the year for peer coaching.
- Arrange biannual meetings and activities to energize and connect colleagues using Open Circle.
- Provide on-going, informal support to all teachers implementing Open Circle in the school.
- Submit a coaching agreement to Open Circle every year they plan to provide coaching to their colleagues.
- Earn Coach recertification every three years at the Coach Institute.

Coaches receive their first three-year certification through the Coach Training. This Institute certifies Coaches for another three years. Coaches are invited to attend the Institute annually as we present new content each year.

Participation in this program includes:

- One 7-hour training day
- 1 Professional Development Point for each hour of training completed
- Updates to the *Coach Manual*
- Coach certification for three years

### Who Should Attend

This program is designed for educators who have completed the Coach Training.

#### Fee:

- **\$225\***

\*If the coaching component of the Core Program is provided by a certified School-Based Coach, the **Core Program fee is \$725 (a \$225 discount)**.

Use form on reverse to register. Contact [info@open-circle.org](mailto:info@open-circle.org) or 781-283-3277 with questions about this program or the status of your registration.

#### Why recertify as a School-Based Open Circle Coach?

- Save \$225 each year on every Core Program registration (some restrictions may apply)
- Continue to develop broad leadership for Open Circle in your school
- Support implementation of the *Open Circle Curriculum* internally
- Increase collaboration among staff members, building a stronger adult community



open circle®

getting to the heart of learning

Coach Institute

# 2011-2012 Registration Form

## 1. Provide contact information\*

Full Name (as you'd like it to appear on nametag) \_\_\_\_\_

Work Email Address \_\_\_\_\_

Role/Title \_\_\_\_\_  
K 1 2 3 4 5  
Grade (circle one)

Home Email Address \_\_\_\_\_

School Name \_\_\_\_\_

Home Street Address \_\_\_\_\_

School Street Address \_\_\_\_\_

Home Town, State, Zip \_\_\_\_\_

School Town, State, Zip \_\_\_\_\_

( ) \_\_\_\_\_

School Phone Number \_\_\_\_\_

Home or Cell Phone Number \_\_\_\_\_

I have read and understand the certification requirements, coaching commitment and expectations of a Open Circle Coach as outlined on page 1 of this registration form.

\*Open Circle is committed to protecting your privacy. We collect contact information to register you for this training and to send you information related to Open Circle. We do not disclose this information to outside parties.

**X**  
Signature (required) \_\_\_\_\_

## 2. Check all sessions for which you are available

All trainings are from 8:00 a.m. – 3:00 p.m.

Wellesley, Massachusetts

Wellesley College Club at Wellesley College

October 13, 2011

## 3. Indicate method of \$225 payment

Check (payable to Open Circle) # \_\_\_\_\_

Purchase Order # \_\_\_\_\_

## 4. List up to 3 colleagues you'll coach in 2011-2012\*

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

*If the colleagues you will coach have not yet been determined, please write "TBD" on the lines to the left. Once you know who you will coach, send their names to us so we can apply the discounted Core Program fee of \$725.*

\*Discounted Core Program fee for each of these 3 colleagues is \$725

### Registration Deadline

The deadline to register is two weeks prior to each session. Training sessions fill quickly, so we encourage you to register early.

### Session Assignment and Confirmation

We will assign you to a session and send you a confirmation email with training details at least 2 weeks prior to your training date.

### Cancellations and Session Changes

Registrants who cancel or request a session change less than 10 business days before any training will be charged a \$75 fee. Failure to notify us of cancellation will result in forfeiture of entire registration fee.

### Questions?

call 781-283-3277  
email info@open-circle.org  
web www.open-circle.org

### Send all forms and payment by fax at 781-283-3717 or mail:

Open Circle Registration  
Wellesley Centers for Women-STC, Wellesley College, 106 Central Street  
Wellesley, MA 02481-8203