



a program of the Wellesley Centers for Women

**ADMINISTRATOR  
WORKSHOP  
2012-2013**

## Registration Form

One-day Workshop for School and District Administrators. See our Catalog of Programs for a complete program description.

### 1. Provide contact information

*We are committed to protecting your privacy. We collect contact information to register you for this training and to send you information related to Open Circle. We do not disclose any information to outside parties.*

Full Name (as you would like it to appear on your name tag)

Home Street Address

Role/Title K 1 2 3 4 5  
Grade (circle one)

Home Town, State, Zip

( )

School

Home or Mobile Phone

School Town, State, Zip

Work Email

( )

Work Phone

Alternate Email

### 2. One-day Workshop: 8:00 a.m. – 3:00 p.m. at the Wellesley College Club

Check the session(s) for which you are available:

Session	Date
<input type="checkbox"/> 1:	October 9, 2012
<input type="checkbox"/> 2:	February 5, 2013

### 3. Indicate method of \$250 payment

Check (payable to Open Circle) # \_\_\_\_\_

Purchase Order # \_\_\_\_\_

#### Registration Deadline

The deadline to register is 2 weeks prior to each session. Training sessions fill quickly. We encourage you to register early.

#### Cancellations and Session Changes

Registrants who cancel or request a session change less than ten business days before any training will be charged a \$75 fee. Failure to notify us of cancellation will result in forfeiture of entire registration fee.

#### Questions?

call: 781-283-3277

email: [info@open-circle.org](mailto:info@open-circle.org)

web: [www.open-circle.org](http://www.open-circle.org)

**Send all forms and payment by fax to 781-283-3717, or by mail:**

Open Circle Registration

Wellesley Centers for Women-STC, Wellesley College, 106 Central Street  
Wellesley, MA 02481-8203